

Reg. No.: RAJ/P/

Application No.: RAJ-RERA-APP-P-

**RERA, Rajasthan : Checklist for Registration of the
New/Ongoing Project**

S. No.	Particulars	Remarks	Page No.
1	Type of Project	Group Housing/Mixed/Commercial / Plotted Development	
2	Details of Project		
a.	Name of Project		
b.	Name of Promoter		
c.	Project Status	New /Ongoing	
d.	Location/Address of Project		
e.	Google map		
f.	Actual Project Site photograph from all four directions		
g.	Site plan		
h.	Phasing plan (If any)		
i.	Land Cost Details (As given by applicant in online form)		
j.	Development Cost Details (As given by applicant in online form)		
k.	Total Project area		
l.	Project Phase area (If any)		
m	i Receipt of Registration fee payment	RERA-TRANS-Fees Rs. Date:	
	ii Verified by Accountant at Para /N		
	iii Late fee charges (if any)		
n.	Form A (Application for Registration of Project)		
o.	Print of online form (all Pages including Project summary and promoter details)		
p.	Form B (Affidavit cum declaration)		
3	Important Dates of Project		
a.	Online submission date Proof at Para ___/C		
b.	Hard Copy Submission Date	RJ/RERA/	
c.	Remarks (If any)		
d.	Actual Project Commencement Date (As given by applicant in online application)		
	Estimated Project Finish Date (As given by applicant in online application)		

4 Project Land Title Details						
	a.	(i)	Legal Search Report for title of the Land			
		(ii)	Land Chain Documents			
	b.	90A Order issued by Local body				
	c.	Sale Deed /Lease deed				
	d.	Litigation Details				
	e.	Development Agreement (if any)				
	f.	Declaration declaring land is free from all Encumbrances and Disputes (Encumbrance Certificate)				
	g.	Details of Encumbrances (Loan Sanction letter) (i) Amount of loan Sanctioned (ii) Brief details of the Mortgage				
	h.	Details of insurances obtain as per section 16 of the Act regarding : (i) Title of the project land and building (ii) Construction of the project (iii) Other insurances				
5 Technical Details						
	a.	(i)	Sanctioned Building layout Plan (approved letter with date)			
		(ii)	Sanctioned by- (Name of the Authority)			
		(iii)	Approved maps/layout			
	b.	Open Area				
	c.	Total Built up area/ Saleable area				
	d.	i	Maximum height of the project approved (in mtrs.)			
		ii	No. of floor			
	e.	Parking Details: (i) No. of Car parking (ii) No. of two-wheeler parking (iii) Visitor Parking (iv) Total Car/Scooters Parking				
	f.	Apartment/ Plot Details : (i) No. of Blocks- (ii) No. of floors in each block (iii) Total No. of Apartments/ Plots- (As given by applicant in online application)				

	g. Project Professional/ Consultant Details :-		
	• Real Estate Agent		
	• Contractor		
	• Architect		
	• Structural Engineer		
	• HVAC Consultants		
	• Plumbing		
	• Others		
	h. Project Common Facilities, Amenities Drawings		
	• Water Supply		
	• Rain Water Harvesting		
	• Sanitation		
	• Electrification		
	• Fire Fighting		
	• Any other Drawings		
	i. NOC's		
	• Environment (if Built up area is equal to or more then 20,000 Sq. mtrs.)		
	• Fire (If the Height of Building is more than 15 mtrs.)		
	• Airport (If the Height of Building is more than 15 mtrs.)		
	• Water Supply		
	6 Projects Bank Account Detail		
	Details of Bank Account as per section 4(2)(1)(D) of the act-		
	Name of Bank Account Holder		
	Bank Name		
	Bank Address		
	Branch		
	Bank A/C No.		
	IFSC Code		
	Type of Account		
	Account Balance on the date of application		

7 Documents mandatorily required under RERA		
a.	Promoter Details	
	Type	Individual/Proprietorship/Firm/ Company/Associates
	Address	
b.	Contact details : (i)Email id	
	(ii)Contact number	
c.	Promoter's Criminal Record	
d.	Audited Balance Sheet	
e.	Details of Co-Promoter (if any)	
	<ul style="list-style-type: none"> • Name • Address • Contact Number • Email ID 	
Firm/ Company/ Associates		
	(i) Registration Certificate	
	(ii) PAN Card	
	(iii) MOA, AOA/Partnership Deed/LLP Agreement	
	(iv) Promoter Profile (PAN Card, Aadhar, and Photo)	
Individual/ Proprietorship		
a.	(1) PAN Card	
	(2) Aadhar Card	
	(3) Photo	
b.	Address Proof of Registered Office	
c.	Performa for Allotment & Agreement for Sale (Form G)	
d.	Affidavit for Form 'G' (for ATS)	
e.	Affidavit for New Project	
Authorisation Proof (Board Resolution)		

Date:-

Signature of the applicant

For _____

Note: The above checklist has to be submitted in soft copy as well to the Rajasthan Real Estate Regulatory Authority